VIKRAMAJEET SINGH SANATAN DHARMA COLLEGE, KANPUR

Website: www.vssd college.ac.in
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ANNUAL QUALITY ASSURANCE REPORT
SUBMITTED TO
NATIONAL ASSESSMENT AND ACCREDITATION COUNIL
(NAAC)
BANGALORE-560072
2016-2017

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

<div align="center">Part – A</div>

1. Details of the Institution

1.1 Name of the Institution

V.S.S.D. COLLEGE

 1.2 Address Line 1

NAWABGANJ

Address Line 2

KANPUR

City/Town

KANPUR

State

UTTAR PRADESH

Pin Code

208002

Institution e-mail address

Info@vssdcollege.ac.in

Contact Nos.

0512-2562613

 Name of the Head of the Institution:

Dr. Chhaya Jain

Tel. No. with STD Code:

0512-2562613

Mobile:

9415408002

Name of the IQAC Co-ordinator:

Dr. Neeru Tandon

Mobile:

9839121088

IQAC e-mail address:

profneerutandon@gmail.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

UPCOgn13740

1.4 **NAAC Executive Committee No. & Date:**
*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC(SC/17/A&A/121.2) Dated.16.9.16

1.5 Website address:

www.vssdcollege .ac.in

Web-link of the AQAR:

www.vssdcollege .ac.in/IQAC

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.20	2009	5 Years
2	2nd Cycle	A	3.14	2016	5 Years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

04.12.2007

1.8 AQAR for the year *(for example 2010-11)*

2016-17

1.9 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR _____ _____ (DD/MM/YYYY)
  ii. AQAR_____ _____ (DD/MM/YYYY)
 iii. AQAR_____ _____ (DD/MM/YYYY)
  iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☐

Autonomous college of UGC   Yes ☐   No ☐

Regulatory Agency approved Institution   Yes ☑   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

     Urban ☑ Rural ☑ Tribal ☐

Financial Status   Grant-in-aid ☑ UGC 2(f) ☑ UGC 12B ☑

     Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☑   Science ☑ Commerce ☑ Law ☑   PEI (PhysEdu) ☑

TEI (Edu) ☑   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify) _____

1.12 Name of the Affiliating University *(for the Colleges)*   CHHATRAPATI SHAHU JI MAHARAJ UNIVERSITY KANPUR (U.P.)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☐

University with Potential for Excellence ☐   UGC-CPE ☐

DST Star Scheme [ ] UGC-CE [ ]

UGC-Special Assistance Programme   DST-FIST [ ] [ ]

UGC-Innovative PG programmes [ ] Any other (*Specify*) [ ]

UGC-COP Programmes [ ]

2. IQAC Composition and Activities

2.1 No. of Teachers   08

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   01

2.4 No. of Management representatives   01

2.5 No. of Alumni   NIL

2. 6 No. of any other stakeholder and
community representatives   NIL

2.7 No. of Employers/ Industrialists   01

2.8 No. of other External Experts   01

2.9 Total No. of members   13

2.10 No. of IQAC meetings held   04

2.11 No. of meetings with various stakeholders: No. 02   Faculty 01

]Non-Teaching Staff/ Students 01   Alumni NIL   Others NIL

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [✔]

If yes, mention the amount [ ]

2.13Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 5 | International | | National | | State | x | Institution Level | ✔ |

Role of IQAC: Post Accredition Scenario

(ii) Other programme initiated by IQAC

> 1.Environmental Health Workshop by Paryavaran Suraksha Sanshthan
>
> 2.Library Automation
>
> 3. Library orientation programme
>
> 4. Faculty Wise orientation seminar for Students.

2.14 Significant Activities and contributions made by IQAC

> - The first priority for the IQAC was to submit its LoI for Cycle-II of assessment and accreditation to NAAC.
> - Performance appraisal of teachers is an important activity and IQAC has become the nodal office for the same. IQAC has developed a proforma for Annual Performance Appraisal Report for teachers for their promotion.
> - Training for making teachers more Tech savvy.
> - Regular Interaction with teachers and students of every department for maintaining and sustaining quality education.
> - Strengthened the students with proper training to provide job opportunities for them.
> - Convinced the Management to financially support for Research Projects and encourage research   collaborations.
> - On timely basis upgradation of lab Equipments to meet with the advanced technology across the department.
> - Students were encouraged to participate in different events like sports Rovers and Rangers/NSS/NCC/1090 POWER GIRLS/Self Defence activities etc.
> - Book fairs on important days like Gandhi Jayanti, Ambedkar Jayanti etc.
> - Work Shop on How to face competitive Examination
> - Create environmental awareness among students through the activities of NSS,NCC,ELT@I Students etc.
> - Assisted the Principal in nominating staffs in charge for all statutory position and clubs.
> - Fosters innovation and creativity in students through exhibitions, group discussions /study tours etc.
> - Conducted regular quarterly meeting and monthly follow up meetings of IQACwith Specific agenda to review the work done by all constituent units.
> - One day workshop on E-Learning and How to use SMART CLASS for faculty.
> - MOU with Divyang Development Society.
> - Career guidance and Placement Cell (Medha) ISB &M.
> - Upgraded library by subscription to E-books, E-Journals (N-LIST)

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.As pointed out in Para 2.14 the IQAC had set forth the prime objective of preparation and submission of LoIand preparation of SSR for Cycle-II of Assessment	The LoI was submitted and SSR was prepared successfully College got NAAC accreditation grade 'A' in the second cycle as well
2.Promotion of Teachers	A proforma has been developed by IQAC for Annual Performance Appraisal report of teacher.
3.Digitalization Of Library	- OPAC - E- books - N-List - Converting files to digital files. - Progress in the process of Digitalization of the library. - e-library
4. Minimizing environmental Degradation	- Decreasing use of paper and plastic - Optimum use of existing infrastructure - Tree Plantation - Green Campus - Educating Students through environmental Science Course. - Green Audit - Rain Water Harvesting Unit Installed. - Steps taken to prevent environmental degration.
5. Fulfilling Social responsibilities	Community service done in the field Eye Donation Camp. Blood Donation Camp

6.Enhance the research activity	Book and Clothes donating camps
	MOU with Divyang Development Society.
	A lot many papers were published by faculty & staff
	Faculty members have participated in Seminars and Symposia organized by other academic institutions.
	IQAC has requested the management to approve a certain budget for research activities, which has been Sanctioned would be available from the next financial year.
	Upgradation of equipments is done on the regular basis.
7. Decision to take feedback from the students regarding teaching and learning	The feedback was taken both orally and through feedback forms.
8.Constitution of different committees for the effective function of various activities in the college.	All the committees were formed and their proper functioning was ensured.
9. To enhance job skills & ensure placement.	- Carrer guidance workshop Symposium on English For Competitive Exams. - Four months Personality Development Training Course by MEDHA - Workshop on personality Development - IQAC promotes the participation of the students in events like Rovers and Rangers/NSS/NCC/1090 Power girl Self Defence activities.
10.Promote Book Reading	- Promoted Gandhi Sahitya on Gandhi Jayanti.

	- Books were given to meritorious students free of cost.
	- Three books should be given to students in place of two on their library card.
	- Book fairs arranged on important days like Gandhi jayanti and Ambedkar Jayanti.
11.Celebration& observation of nationally and Internationally important days.	- Yoga Day
	- Swami VivekanadJayanti
	- Gandhi Jayanti
	- Voter Awareness Program (Matdata Jagrukta diwas)
	- Repubplic day
	- Independence day
12. Infrastructure Development	- New Furniture
	- Construction of –new toilets.
	- Installation of 4 Machines for safe drinking water.
	- More SMART Classes.
	- Reading room facility
13.Co- curricular activities to encourage talented students	- College magazine Ritambhara
	- NukkadNatak on Voter Awareness
	- Debate
	- Singing Competitions
	- Cultural Programs
	- Various exhibition/Group discussion/Study tours were organized to inculcate creativity in students.
	- Regular quarterly meetings and monthly follow up meetings.
14. Gender Sensitization	- 1090 power girls(150 girls participated)
	- 15 days self defence Training to Girls
	- Lectures Series on Empowerment of Girls Students to face Social Challenges of 21st Century
	- How to Handle Eve- Teasing and Violence against women.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☑   Syndicate ☐   Any other body ☐

Provide the details of the action taken:- N.A

Proposed future plans
1. More digital class rooms
2. Digitalization of library
3. Renovation of girls common room and Reading room of Library
4. Construction of more class rooms for BA LLB course
5. Renovation of Prayer Hall.
6. Allocation of more funds to research activities
7. Environmenal Audit by External Expert.
8. Training of usage of SMART BOARD and effective use of   ICT in Teaching and Learning.
9. Skill Development Course propsed by Govt. of India.
10. Vocational courses.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01		M.ED., M.P.ED.	
PG	05			
UG	06	D.El.ED.	D.El.ED. B.P.ED.	
PG Diploma				
Advanced Diploma				
Diploma			D.El.ED.	
Certificate				03(Ugc-coc)
Others			Rajarshi Tandon open university	
Total	12		04	03

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	
Annual	11

1.3 Feedback from stakeholders*Alumni ☑   Parents ☐   Employers ☐   Students ☑
   (On all aspects)

Mode of feedback   :Online ☐   Manual ☑   Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Objective papers have been introduced in certain subjects by the university.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

1.D.El.ED.
2.5 Years course Of LLB. (Applied)

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
89	33	56		

2.2 No. of permanent faculty with Ph.D.   67

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year (2016-2017)

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
			5						5

2.4 No. of Guest and Visiting faculty and Temporary faculty ☐ ☐   30

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	39	192	46
Presented papers	22	107	46
Resource Persons	05	16	05

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> - Student centric learning through extensive use of ICT.
> - Blending learning with e-resources through 24X7 available free access to NLIST.
> - Concretization and Enrichment of learning experiences through mandatory assignments, seminar presentations, field and project work in many Departments.
> - Participation in ePGPathshala MHRD & UGC Project (NMEICT).
> - Participation in Vidyavahni- CSJMU Project for All India Radio.
> - Sponsoring faculty members for undertaking research micro projects.
> - Student Whatsapp groups created and moniterd by teachers in some of the department.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

10

2.10 Average percentage of attendance of students

76.2%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I	II	III	Pass
B.A.	429		9	152	236	397
B.SC.	246		12	195	17	224
B.COM.	394		27	275	80	382
M.COM. (F)	97		3	29	63	95
MSC.(F)	86		38	35	10	83
M.A.(F)	345		17	246	79	342
B.ED.	87		25	47	-	72
BTC	50		-	-	-	-
B.P.ED.	48		14	32	-	46
M.P.ED.	10		7	2	-	9
M.ED.	32		6	22	-	28

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Teaching learning process is Monitored by IQAC in the following ways.

1. Academic calendar
2. Preparation of Annual Planning & Teaching plan by department Feedback forms filled by students and their analysis
3. Faculty development programs
4. Orientation for students
5. Evaluation of results.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	1
UGC – Faculty Improvement Programme	2
HRD programmes	
Orientation programmes	2
Faculty exchange programme	
Staff training conducted by the university	2
Staff training conducted by other institutions	3
Summer / Winter schools, Workshops, etc.	16
Others (on line courses on Digital Teaching) Training Programme Capacity Building for Higher Education.Govt. of U.P.	07

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	55	08	63	
Technical Staff	19	02	21	

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> - The IQAC encourages research and promotes the research climate in the institution by providing different facilities to the faculty members and students. Some of them are as follows. The college in association with IQAC regularly organizes Conferences, Research Methodology Workshop, Faculty Development programs and Academic lectures to provide in-house research platform to all the faculty members.
>   _____
> - The institute is a research center and encourages faculty to do PhD. In line with this, IQAC encourages senior faculty to register as research guides. The institute also provides special support to research guides by assisting them in administrative work relating to their candidates.
>   ---
> - As quality policy, the college finances faculty to undertake research projects. Besides this, the institute also helps faculty to apply for research projects.
>   ---
> - IQAC is promoting research climate amongst students by organizing various activities under the platform of students clubs like Elt@i Student Club, 1090 activity Club . Besides this, the college promotes participation of the students in research at three levels: Minor Research projects/Dissertations/ Project files etc.
>   ---
> - The students are also advised to present their research papers in the international and national conferences organized annually by the institute. Further, the students are also encouraged to present and publish their research work in other conferences and journals also

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	04	02		
Outlay in Rs. Lakhs	12.39,0000/-	17.18,000		

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		50.000		

3.4   Details on research publications

	International	National	Others
Peer Review Journals	05	11	
Non-Peer Review Journals	08	55	04
e-Journals		01	
Conference proceedings	8	13	
UGC Approved	10	09	

3.5 Details on Impact factor of publications:

Range [   ]   Average [   ]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2016-17 2014-17	UGC-MHRD DST	4,39,000 11,10,000	4,39,000
Minor Projects	2017	CSJM UNI.	50,000	50,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [12]   Chapters in Edited Books [22]

ii) Without ISBN No. [7]

3.8 No. of University Departments receiving funds from

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		7	1		4
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons 19

3.13 No. of collaborations   International 2   National 2   Any other

3.14 No. of linkages created during this year 1

3.15 Total budget for research for current year in lakhs :

From Funding agency   From Management of University/College

Total

50,000 from university
2,00,000 from college
Fiexed in the meeting of IQAC
on 06.07.2017

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
		4				

3.18No. of faculty from the Institution
who are Ph. D. Guides 42
and students registered under them 61

3.19 No. of Ph.D. awarded by faculty from the Institution 29

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 12   SRF 1   Project Fellows 02   Any other

3.21 No. of students Participated in NSS events:

The National Service Scheme has become an important tool in sensitizing students and ensuring their direct participation in various social activities in and around the campus. NSS has more than 200 students on its roll. Out of which approximately 120 students participated in various programmes. A total of 8 different programmes were organized by NSS during the year. The activities encompassed Plantation programme, Blood donation camps, debate competitions, voter awareness campaigns and essay competition..

University level | 110 | State level | 10 | National level | x | International level | x |

3.22 No. of students participated in NCC events:

University level | 50 | State level | 9 |

National level | 01 | International level | x |

3.23 No. of Awards won in NSS:

University level | | State level | |

National level | | International level | |

3.24 No. of Awards won in NCC:

University level | 01 | State level | |

National level | | International level | |

3.25 No. of Extension activities organized

University forum | 1 | College forum | 6 |

NCC | 2 | NSS | | Any other | 10 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Health: Health checkup Camps for Girls.
- Ashraya: YOGASHRAM (Hostel)
- Our Physical education department gives free training to poor children . In this scheme children of adjacent area are benefited.
- Feed the Need-serving food for the economically downtrodden people (slum dwellers).
- Supporting small kids of the adjacent school (NLK and Kheria school) to visit our college and play in the garden amongst National surroundings, On Rakhi day tied Rakhi to trees.
- Successful conduct of blood donation camps 50 unit of blood donated by students and faculty on 08 Dec. 2016.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	72 Acre			72 Acre
Class rooms	37	05	Management Fund	42
Laboratories	13	01		14
Seminar Halls	02	01		03
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Most of the activities relating to administration as well as library are computerized, the details are as follows:

1. Institute believes in providing state-of-the-art technology to its stakeholders for the higher level of learning and productivity. Internet facility is available in the whole campus through wi-fi. Latest software and hardware are provided.

2. All the departments have been provided laptops/Desktop by the institute for managing academic as well as administrative activities. Computers are available for non teaching staff also for the effective working of administrative work/responsibilities. Interactive Boards, ICT enabled classrooms, Internet facility, LCD projectors, OHPs are provided to faculty so that they may take use of these and make the class more interactive for enhancing the quality of teaching, learning and research. In case in power cut we have UPS for power backup and 40 KVA generator.Some departments have inverters as well.

3. Internet facility (2 mbps) is made available in the library for accessing research and relevant material using online databases. There is a separate section in the library with computers meant for staff members for the management of library and related activities. Library staff is using laser printer and barcode system for managing the accounts of books using VITAL 1.12 Software. Photocopy facility is also made available to faculty, staff and students in the library.

4. There are also separate computer Lab, with internet facility, available for students in the library for research work, access to online databases etc.

5. Library has many ICT resources, the details are as follows:
   ➢ Institutional Repository - Institute stores the data related to library in its centralized server and in the librarian's computer also.

6. The librarian maintains record (for books, journals, e-journals, magazines and other resources) for smooth functioning and future reference.
   ➢ Library has a good number of Audio and Video CDs for e-learning of the students and the same have been kept in separate shelves for easy access by the students and faculty members.
   ➢ Participation in Resource sharing networks/consortia (like INFLIBNET). Information and Library Network (INFLIBNET) Centre is an Autonomous Inter-University Centre (IUC) of University Grants Commission, Government of India, involved in creating infrastructure for sharing of library and information resources and services among Academic and Research Institutions. INFLIBNET works collaboratively with Indian university libraries to shape the future of the academic libraries in the evolving information environment.
   ➢ e-library has been created where through OPAC catalogues can be accessed from anywhere and everywhere
   ➢ e-books and e-journals are also available through library website and e-ritambhara (college magazine)

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	94643	1195930	1900	458099	96543	1654029
Reference Books	16464	122407	58	40559	16522	162966
e-Books	30135000	5725	1378	15785	30136378	21510
Journals	1473	219342	31	82045	1504	301387
e-Journals	6000		237		6237	
Digital Database						
CD & Video						
Others (specify)	4525	15832	09	5805	4534	21637

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Other s
Existing	35	01	35	02	01	06	20	09
Added	06		05		01	01	03	02
Total	41	01	40	02	02	07	23	11

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Total number of computer in the institute is 41 and there exists 01 computer lab.
> Internet facility is available in campus through Wi-Fi with up to 8 MBPS broad band connection and this facility is available to faculty, staff as well as students in computer lab, /laptops.
> Every year in the beginning of the academic session, new students have been provided training to use the OPAC software. In case of faculty and staff members, when some new features are added in the software, then the trainer from the software vendor conducts the training of the concerned faculty and staff members or the all departments.
> The institution has its own plans to upgrade the IT infrastructure regularly and deployed it for office automation, admission, library, examination and others. IQAC gives suggestions to the institute for up-gradation of its computer facilities. A resource audit is conducted before inviting quotations from several vendors and after carefully investigating the relevant factors procurement is done.

4.6 Amount spent on maintenance in lakhs :

i) ICT | 4,48,738.00

ii) Campus Infrastructure and facilities | 23,55,240.7

iii) Equipments | 658778.00

iv) Others | 7339955.93

Total : | 10,8,02,712.63

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> - The Student support Services are primarily looked after by the Dean of Student's Welfare. Introduction of student centric welfare schemes, addressing various requirements of residential students and providing necessary support system for student related issues are managed by the Dean of Students in consultation with Deans of the Faculties, Wardens of the Hostels and Student representatives and the IQAC.
> - IQAC is continuously putting efforts to improve the students support services and its awareness also. College publishes an annual magazine named "Ritambhara" Publishing students articles and activities.
> - For the new students details about the faculty coordinators and their respective responsibilities as well as information about anti-ragging rules, discipline committee, events for the forthcoming year, staff and their functions,important dates etc are published in the Prospectus itself. This helps the new students to get acquainted with the Institute and its working system.
> - The institute has its own website "www.vssdcollege.ac.in". This year e-Ritambhara has been introduced and the same is available on college website.IQAC is keeping track on the updation of the information on the website on regular basis. The website provides details about - Admission, Placement, Research and Publication, Sports, Events, Faculty Members, News, Conferences, Details of the institute, Results, Workshops, Seminars etc. for students, faculty and guest access.
> - Beside this, Institute conveys information about the Institute's infrastructure, vision and mission of the institute, courses offered by the Institute, details of permanent faculty, and events / programs organized by the Institute for the overall development of the students.
> - Recently, with the help of the software vendor and the computer administrator, IQAC started SMS facility to students through TENO APP. This helps in creating awareness among students relating to the some important information or activities planned in short duration.

5.2 Efforts made by the institution for tracking the progression

Institute makes continuous efforts for tracking the progression of students.

5.3 (a) Total Number of students

U.G.	PG	Ph. D.	Others
4040	1192	61	

(b) No. of students outside the state

5

(c) No. of international students

x

Men
No	%
2705	52

Women
No	%
2527	48

	Last Year						This Year				
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2190	1361		2682	08	6241	1870	1065		2287	10	5232

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries   224

5.5 No. of students qualified in these examinations

NET 19   SET/SLET   GATE 1   CAT

IAS/IPS etc   State PSC   UPSC   Others 15

5.6 Details of student counselling and career guidance.

There is a Career Guidance Cell to provide support to students in choosing their career and prepare them for the same. As part of the programmes, various departments regularly conduct personality development sessions and career counselling and training for competitive exams through workshops. A speaker training & placement cell is established for career guidance.

No. of students benefitted

<div style="text-align:center">

224

</div>

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

> ➢ The Centre for POWER GIRLS 1090 conducts programmes on gender sensitization and gender specific issues.The Centre has made remarkable progress in generating awareness on gender sensitization and creating awareness through Posters and lectures.
> ➢ The college has a Complaints Committee to consider complaints of sexual harassment of women at work place.
> ➢ The college has also constituted a Women's Grievance Cell. The Women Grievance Cell has been provided a Mobile number. The women employees and students can use this number as helpline number.

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level ☐   National level ☐   International level ☐

No. of students participated in cultural events

State/ University level ☐   National level ☐   International level ☐

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level ☐   National level ☐   International level ☐

Cultural: State/ University level ☐   National level ☐   International level ☐

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [01]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students   [5]

5.13 Major grievances of students (if any) redressed: _____Nil_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

1. Vision
   ➢ Transforming individuals and communities through learning.
2. Mission
   ➢ To inspire, prepare and impower students from all sections of the society with particular emphasis on deprived for academic growth, better personality development, employability and help building a society with social justice and moral ethos, which is competent to meet the challenges of globalization of india.

6.2 Does the Institution has a management Information System

Management information system in form of computerized database of financial information organized and programmed to produce regular reports for only the highest level of management in the institution .This system is controlled by the office of the Bursar. The system collects information involving computer automation in form of software and hardware to improve the quality and efficiency of audit operations and human decision making. The system includes the Principal as the Head of the Institution with members of IQAC and all the Heads of departments, Librarian, Chief Proctor and the Dean Student Welfare, Chief Warden of Hostels.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

As it is an affiliating College, so very little scope is left for curriculum development but VSSD College have four faculty members who are serving as Convener of Board of Studies in their respective disciplines of C.S.J.M. University Kanpur.

6.3.2   Teaching and Learning

1. Use of ICT
2. Organised Confrence seminars workshop and guest lectures.
3. Students project work based on their course.
4. Besides traditional chalk and talk method, analysis has been made regarding use of various tools of participatory methodology.
5. The IQAC has planned to initiate program of inviting faculties from the neighbouring colleges and vice –versa.
6. The Program aims to improve the quality of teaching and learning by linking organizational strategies for quality improvement, continuing professional development and the Subject Learning model.
7. For effective teaching, the modern teaching aids used in the class rooms are Desk and laptop Computers, LCD Projectors.

6.3.3 Examination and Evaluation

> Examinations are controlled by C.S.J.M. University as V.S.S.D. College is an affiliating College. Evaluation is done by internal and external examiners with salient features given as under-

1. Soft copy of answer sheets is given on request.
2. Mark sheets printed with photograph of the student

6.3.4 Research and Development

1. The college organizes various seminars and conferences which are conducive to create a research oriented atmosphere for the teachers and students.
2. Most of faculty members are approved research supervisors.
3. The college has been recently approved for Pre-P.hd. course.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> The Central Library and department libraries are constantly equipped with latest arrivals.
> The increased hours accessibility to the Central Library with more than 1,32,155 books and a number of journals, magazines, fortnights, weeklies and newspapers in different languages ensure full support to research.
> The Computer Lab and ICT facilities: The college is providing ICT facilities through the Computer Centre.
> The internet facility is available in all the departments and hostels.
> The e-Library and NLIST is providing the much needed e-learning space.
> It has come up as an important landmark in the teaching, learning and research field of the College.

6.3.6 Human Resource Management

> The College has a well defined policy to academically recharge and rejuvenate teachers (e.g. providing seed money for research, study leave, nomination to national/international conferences/seminars, in-service training, organizing national/international conferences etc.
> Teaching and non teaching both are provided with financial support towards travel and registration.
> The College also provides financial support for organizing national/international symposia and conferences from its own resources.

6.3.7 Faculty and Staff recruitment

> As we are a Government aided Institution, the process of recruitment is done by the Government through U.P. Higher Education Commission Allahabad.
> Non teaching staff are recruited through employment exchange.
> Regular and sanctioned post appointment is done as per Government and UGC regulation. S.F.S. and temporary recruitment is done by the college management to run the institution smoothly.

6.3.8   Industry Interaction / Collaboration

> No formal collaboration

6.3.9   Admission of Students

> - Notification has been issued for admission of students through supplying prospectus and uploading in website.
> - The different courses offered and their eligibility criteria are available in the prospectus, website and college calendar.
> - The selection is made strictly on merit basis for B.A., B.Sc., B.Com. Under Graduate Admission Committees start work on 25th June to start admission from 3rd July.
> - Post Graduate admissions are processed by respective Heads of Departments . LL.B. , B.Ed., M.Ed., B.P.ED. & M.P.ED. admissions are strictly on the basis of merit provided by the C.S.J.M. University as per the norms of A.I.C.T.E., BAR COUNCIL OF INDIA and other regulatory authorities.

6.4 Welfare schemes for

Teaching	PF, Medical Insurance
Non teaching	Medical Insurance
Students	Scholarship

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes ✔   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	✔		✔	
Administrative	✔		✔	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ✔   No

For PG Programmes   Yes ✔   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. Scanning of answer scripts
2. Centralized & invitiation for quick declaration of result.
3. Soft Copy of answer sheets is given on request
4. Mark sheets printed with photograph of the student
5. Back Paper examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University serves notices in time to time regarding this as per UGC schemes.

6.11 Activities and support from the Alumni Association

Institute has a strong alumni base and every year on Founders day we invite at least one alumni as guest speaker who has achieved excellence in the respective field. institute also organizes Alumni Meet, which acts as a platform for the final years students to get acquainted with the need, demand and current trends of industry.

6.12 A

Institute involves parents in various bodies like Anti Ragging Committee etc. Institute tries to involve parents at different levels like in some events they have been invited as judges. Beside this, parents support by interacting with the various committee members that come for quality enhancement or inspection.

6.13 Development programmes for support staff

1. IQAC is actively engaged in conducting various programmes for the non-teaching staff of the college One of the programmes was especially dedicated to Website Creation and Management coducted by APTECH . Besides, one training workshop was conducted for Group-D staff of the college All these programmes were very well attended.
2. Institute also emphasizes on the enhancement of skill of the support staff by organizing skill based workshops. There exist also the provisions for nominating the support staff members to attend the development workshops organized by other institutions.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The College has a very big campus which is not only green but also have wide varieties of trees and plants. The college regularly takes drive to add to the existing bio-diversity by planting more trees. We have the provision for rain-water harvesting. Students and staff are sensitized for saving water and electricity. The use of plastics and plastic products is discouraged.we have introduced Nature Club in the college.Green Audit has been coundected by Paryavaran Varan Suraksha Sansthan. on annual basis

➢ MIS workshop
➢ Store Training workshop
➢ Personality Development Workshop
➢ Institute is continuously putting effort to make the use of eco-friendly products as well taking initiative to make the campus eco-friendly. Some of the key Initiatives taken are as follows:
➢ Facilities built on the campus since the last accreditation has been designed to make use of natural light and ventilation.
➢ The equipments used in computer labs use less energy and are eco friendly. Solar panels are also installed.
➢ Rain water harvesting is done.
➢ Replaced old bulbs with CFL bulbs.
➢ The campus has initiated a Anti-Plastic drive initiative by using paper / e-banners for many its programs.
➢ The institute organizes drives for old clothes donations which are recycled by distributing them to slum areas.
➢ The institute has a integrated software system which reduces the amount of paper uses in accounts, store, library, students section, exams, student assignments, students attendance, placement student assessment to name a few.
➢ Regular Plantation Camps are organized at various locations resulting in a green campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Smart class rooms
2. E library
3. Lectures and interactive session with distinguished alumni and retired teachers
4. Activities by research cell
5. A national workshop on English for Competitive Examination space for all students.
6. Computer Internet facility was augmented.
7. Four day lectures series on Digital learning on the topic 'Mobile Assisted Language Learning by Eng.Dept.& Sanskrit Dept.
8. E-pg Pathshala
9. Vidyavani

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. The IQAC as an independent and separate unit is working on day to day basis for the development of the institution.Its primary focus was to complete all formalities for the Cycle-II of assessment and accreditation by NAAC. IQAC has successfully submitted the LoI and SSR Accredition has been done and college has been accredited again A GRADE with 3.14

➢ Students showed their writing skills through their articles in college magazine- Ritambhara.
➢ Study tours of Geography students were arranged.
➢ Health chech up camp was organized.
➢ Celebration of Yoga Day on intenational Yoga Day on 21st june 2017 and yoga Seminar.
➢ Organized outreach prog.as per MOU with Divyang Development society and Rotary club of New Kanpur.
➢ Organized an exhibition of Gandhi sahitya on Gandhi jayanti 02 oct.
➢ Organized a book fair on 23rd Aug. 2016

2. Others

➢ The library of this college organised Essays writing competitions and Quiz on the subject "My Dream Library and Digital Library".
➢ Free usage of Library resources for other colleges of Mahamandal through MOU.
➢ Personal accident insurance for all students.
➢ Merit scholarship to students.
➢ Free Books to meritorious students.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. 1090 Power Angel
2. Colllege Prayer

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Running environmental studies as compulsory subject in all UG courses and faculty of education included cleaning campus environment and plantation as a part of practical subject. Besides NSS actively participated in the environment related work.
1. Rainwater harvesting
2. Solar light
3. Usage of LED
4. Plantation of Medical Plants.
5. Waste Management
6. Avoid Polythene.

7.5 Whether environmental audit was conducted?   Yes ✔   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

For awareness of the environment, the College organizes world environment day every year amongst teachers, students and office staff.

  ➤ **Strength**
  1. Location brand image of being graded A by NAAC twice.
  2. Go green with huge open space.
  3. Moving towards centenary year.
  4. Good pedagogy academic support.
  5. Good infrastructure-spacious airy classroom, White boards, Black boards, Smart board & LCD projectors, well equipped conference Room, Examination Room, Computer, WiFi, Auditorium and Common Room etc.
  6. Recognized Research centre.
  7. Website
  8. E-library

  ➤ **Weakness**
  1. Need for more linkages with Industry and National /International Research Institutions.

  ➤ **Opportunities**
  1. To encourage faculty to apply to different state & central funding agencies for research projects
  2. To continue the service to the have nots through extension services.

  ➤ **Challenges**
  1. To match up to the competition with other similar institutions.
  2. To attract more students for P.G. classes.
  3. Bringing students to classrooms on a regular basis.
  4. To meet the diverse needs of students community.
  5. To make them employable.
  6. To meet the Global competitions.
  7. To make them more Tech

8.Plans of institution for next year

  ➤ The road map for the next year includes focus on expansion of research facilities, strengthening of teaching and learning through ICT, expansion of student amenities, Construction of new classrooms,starting five years BA LLB Course.Upgradation of ICT
  ➤ Training and computerization of office. Increase the number of smart class. Strengthening the E-Library. Introduce vocational courses Having MOU eith NGO's for Community Service.
  ➤ Digital notice board, E-Learning-Lecture notes uploaded on library website 24x7 available to students according to syllabus.
  ➤ Recognition of teachers 21st century Teacher Award for teachers integrating more and more technology in to their teaching.
  ➤ Industry based panel discussion

Name _____   *Name* _____

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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